



of SANTA CLARA and
SAN MATEO COUNTIES

Position Announcement Nutrition Education Coordinator

About Second Harvest Food Bank

Second Harvest Food Bank's mission is to lead our community to ensure that anyone who needs a healthy meal can get one. As one of the largest food banks in the country, SHFB provides food to a quarter of a million hungry people each month in San Mateo and Santa Clara Counties. SHFB has a strong commitment to nutrition and just passed an innovative Healthy Food and Beverage Policy, which includes distributing more fresh produce than any other food bank in the United States. A highly efficient operation in a fun and supportive environment, SHFB is consistently recognized as a charity of choice and in 2012 OpportunityKnocks.org ranked SHFB as the top nonprofit to work for in the country.

Nutrition Education Coordinator Position

We are expanding our Nutrition Education program to improve the nutritional status and general well-being of low-income families and individuals. As the Nutrition Education Coordinator, you will run the nutrition education program in Santa Clara County for our network of over 300 partner non-profit agencies. You will first assess the nutritional needs of our agencies' clients and then research and implement a nutrition education program to successfully meet those needs. Your ultimate goal is to help clients learn about nutrition and inspire them to prepare and enjoy the healthy food agencies distribute through one-on-one lessons, food samples, cooking demonstrations, and group workshops. You'll have the support of our dedicated and awesome nutrition volunteers, who you will help to train and manage.

This job might be for you if:

You absolutely love nutrition, but especially nutrition in service to low-income community members. You are passionate about and experienced in developing effective nutrition education curricula for low-income diverse clients. You know how to assess nutritional needs, analyze the results, and use the findings to design a program.

You get energy from working with people. You look forward to engaging with clients from all different backgrounds and cultures at sites that range from homeless shelters to food pantries. You can't wait to build relationships with our non-profit partners. You thrive working with a tight-knit collaborative Department and are excited to recruit, train, and help manage volunteers.

You take initiative and work hard. You're going to own the agency nutrition education program in Santa Clara County and give 110% to make it the best program possible. When you spot a problem, you'll tackle it and do the necessary legwork to find an appropriate and effective solution.

You are organized and optimistic. You manage and track multiple projects at a time and can issue grant reports as needed. When things don't go as planned, you don't get flustered, you get creative, stay positive, and bring out your backup plan!

You communicate clearly in English and Spanish, including reading, writing, and speaking. You aren't afraid to present in either of these languages in front of large groups. You like using social media as a way to show our donors, clients, and volunteers what Nutrition is up to.

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Reports To:	Community Nutrition Manager
Compensation & Benefits:	Coordinator-level position. Competitive salary commensurate with experience. Generous health benefits, Flexible Time Off (FTO) starting at 200 hours/year, ten paid holidays, and excellent retirement savings plan.

[CLICK HERE TO APPLY!](#)

EOE

We are an equal employment opportunity employer and encourage applications from diverse and under-represented groups.

