



of SANTA CLARA and  
SAN MATEO COUNTIES

## Position Announcement Food Connection Specialist, Part-Time

Looking for mission-driven work? Based in Silicon Valley, Second Harvest Food Bank of Santa Clara and San Mateo Counties is one of the largest food banks in the nation. Currently providing food to more than one quarter of a million people every month, Second Harvest is a trusted community-based organization that was founded in 1974. Despite the immense wealth in Silicon Valley, and partly due to the high cost of living, hunger and malnutrition are pervasive. The Food Bank distributes nutritious food, including more fresh produce than any other food bank in the country, through a network of nearly 330 nonprofit partners at more than 700 sites. Second Harvest is pursuing innovative efforts to increase access to food resources, as it seeks to feed an additional 100,000 hungry people each month. To reach more people, it advocates for anti-hunger policies and connects those in need to federal nutrition programs and other food resources. To learn more about how Second Harvest is building a hunger-free community, visit [www.SHFB.org](http://www.SHFB.org)

### About the Position

As a Food Connection Specialist, you will help end hunger in our communities by connecting neighbors in need to food resources. The position conducts outreach activities, including public speaking, 1:1 outreach in high-traffic community settings (such as medical clinics, WIC offices and food bank distributions), special event outreach, and materials distribution. The Specialist conducts prescreening and application assistance at off-site locations and over the phone and is responsible for continually increasing knowledge about food program and CalFresh eligibility, policy and application requirements. The Specialist also helps to train and support outreach volunteers

<b>Reports To</b>	Director of Services
<b>Schedule</b>	Part-time (20-25 hours per week), Monday through Friday. Some weekends and evenings required.
<b>Compensation &amp; Benefits</b>	Non-xempt position. Generous benefits provided including medical, dental, vision and life insurance. Flexible Time Off (FTO) accrues at a rate of 80 hours/year. Ten paid holidays/year, and excellent retirement savings plan.
<b>Location</b>	This position will be based at the Bing Center office in San Carlos and will require off-site work throughout San Mateo and Santa Clara Counties.

### This job might be for you if:

- You are bi-lingual in a needed language (English/Spanish, English/Tagalog, English/Tongan or English/Mandarin).
- You would describe yourself as a “people person” who genuinely enjoys meeting and helping people from many diverse backgrounds.
- You possess cultural humility, and are familiar with the issues and needs of economically disadvantaged individuals, as well as have experience serving them.
- You thrive working out in the community in a variety of settings and with clients seeking resources.
- You take initiative, are creative, work hard, and have a ‘can-do’ attitude
- You enjoy working collaboratively in a team setting as well as independently
- You take pride in your integrity and excellent customer service.

**CLICK HERE TO APPLY!**

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