



of SANTA CLARA and
SAN MATEO COUNTIES

Position Announcement Audio Producer

About Second Harvest Food Bank

Second Harvest Food Bank's mission is to lead our community to ensure that anyone who needs a healthy meal can get one. As one of the largest food banks in the country, SHFB provides food to a quarter of a million hungry people each month in San Mateo and Santa Clara Counties. SHFB has a strong commitment to innovation and recently launched a 'Moonshot' project to use design thinking to look at new ways of addressing food insecurity in our community and to ensure that everyone is well-fed from now on. A highly efficient operation in a fun and supportive environment, SHFB is consistently recognized as a charity of choice and a top nonprofit.

Audio Producer Position

As part of the Moonshot effort, we are collecting food bank client stories and would like to turn them into NPR-style podcasts. Story formats include individual client audio diaries and in-depth interviews with a broad range of clients. Deliverables will be 1-2 audio diary podcasts in the style of Radio Diaries (<http://www.radiodiaries.org/>); 2-3 audio food journals; and 4-5 non-narrated themed pieces each highlighting different client populations (teens, homeless, families, seniors). The goals of the project are two-fold: 1. To gain deeper insight into the lives of clients to inform the Moonshot; and 2. To create high-quality audio podcasts with the potential for public broadcast in order to foster a deeper connection between clients and the public than the traditional non-profit narrative.

As the Audio Producer, you will work closely with the Moonshot team to manage the production of the client story project and ensure that the final podcasts are broadcast-quality and create a genuine connection between clients and listeners. Your specific responsibilities include doing research, arranging interviews, reviewing scripts, suggesting story ideas, helping gather sound, mixing the pieces and overseeing editing to ensure a compelling and high quality narrative. You'll have the support of our dedicated team of staff and volunteers.

This job might be for you if:

You have proven experience producing multiple NPR-style podcasts that have aired publicly. You have all of the technical knowledge to produce pieces and create stories that build bridges between story subjects and listeners.

You are exceptionally organized. You bring back-up equipment for the back-up equipment and know the answers to everything from "what are the directions to get to the site?" to "how do we focus this story?" You can manage multiple projects at one time.

You are creative and comfortable with ambiguity. You leave room for and embrace serendipity and can get good tape even when things don't go as planned.

You are collaborative. You look forward to engaging with clients from all different backgrounds and cultures at sites that range from homeless shelters to food pantries. You thrive working with a tight-knit collaboration where you actively listen to and work with your team members. You ensure that reporting and production is a joint effort that produces a final product that everyone is thrilled with.

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You take initiative and responsibility. You own the production of these pieces and give 110% to make them the best possible. When you spot a problem, you tackle it and do the necessary legwork to find an appropriate and effective solution.

Reports To:	Community Nutrition Senior Manager
Compensation & Benefits:	Independent contract position (~10 hours a week). Competitive stipend offered. 2 month review to ensure position is good fit. 8 month deliverable timeline (somewhat flexible).

[CLICK HERE TO APPLY!](#)

EOE

UNDER-REPRESENTED GROUPS ARE ENCOURAGED TO APPLY

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