



of SANTA CLARA and
SAN MATEO COUNTIES

Position Announcement

Senior Information Systems Specialist

About Second Harvest Food Bank

Looking for mission-driven work? Based in Silicon Valley, Second Harvest Food Bank of Santa Clara and San Mateo Counties is one of the largest food banks in the nation. Currently providing food to more than one quarter of a million people every month, Second Harvest is a trusted community-based organization that was founded in 1974. Despite the immense wealth in Silicon Valley, and partly due to the high cost of living, hunger and malnutrition are pervasive. The Food Bank distributes nutritious food, including more fresh produce than any other food bank in the country, through a network of nearly 320 nonprofit partners at more than 850 sites. Second Harvest is pursuing innovative efforts to increase access to food resources as it seeks to feed an additional 100,000 hungry people each month. To reach more people, it advocates for anti-hunger policies and connects those in need to federal nutrition programs and other food resources. To learn more about how Second Harvest is building a hunger-free community, visit www.SHFB.org.

About the Position

We are seeking a **Senior Information Systems Specialist** to join our IT team.

In this role, you will be the first point of contact for Help Desk issues and lead IT projects. You will work on physical and virtual servers in a Windows and VMware environment. Working with others in the IT department you will setup new employee accounts, email, and computer systems. This role will provide technical support to staff in understanding the operation of technical systems. You will be the first point of contact for Coyote Creek monitoring and escalates to other IT staff as needed.

This job might be for you if:

You love technology, especially learning and implementing new technologies. You are passionate about supporting the existing systems and troubleshooting problems.

You get energy from working with people. You look forward to interacting with other employees to help them solve computer issues. You thrive working with a tight-knit collaborative Department and are excited to implement new solutions.

You take initiative and work hard. You're going to own the IT Helpdesk and work 110% to solve employee computer issues. When you spot a problem, you'll tackle it and do the necessary legwork to find an appropriate and effective solution.

You are organized and optimistic. You manage and track multiple projects at a time. When things don't go as planned, you don't get flustered, you stay positive, and bring out your backup plan!

You aren't afraid to escalate problems to your peers for additional support.

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BING CENTER

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Reports To:	Associate Director of Information Technology
Compensation & Benefits:	Competitive salary commensurate with experience. Generous health benefits, Flexible Time Off (FTO) starting at 200 hours/year, ten paid holidays, and excellent retirement savings plan.

CLICK HERE TO APPLY!

EOE

We are an equal employment opportunity employer and encourage applications from diverse and under-represented groups.