



of SANTA CLARA and
SAN MATEO COUNTIES

Position Announcement Data Analyst

About Second Harvest Food Bank

Based in Silicon Valley, Second Harvest Food Bank of Santa Clara and San Mateo Counties is one of the largest food banks in the nation. Currently providing food to an average of 260,000 people every month, Second Harvest is a trusted community-based organization that was founded in 1974. Despite the immense wealth in Silicon Valley, and partly due to the high cost of living, hunger and malnutrition are pervasive. The Food Bank distributes nutritious food, including more fresh produce than almost any other food bank in the country, through a network of 309 nonprofit partners at 985 sites. Second Harvest is pursuing innovative efforts to increase access to food resources as it seeks to feed more hungry people each month. To reach more people, it advocates for anti-hunger policies and connects those in need to federal nutrition programs and other food resources. To learn more about how Second Harvest is building a hunger-free community, visit SHFB.org.

About the Position

Second Harvest is looking for a highly motivated, energetic, and organized Data Analyst who is excited about using their skills to help end hunger in our community. In this new role at the food bank, the Data Analyst will be in on the ground floor on important food bank projects, helping to define research and data use to help us to reach new clients and better serve existing clients. The person in this position will analyze data from many different sources, using their expertise to work with the Client Marketing Manager and Evaluation Manager to find actionable insights. The Data Analyst must have a growth mindset, enjoy problem solving, be willing to roll up their sleeves and dig into the details, and be comfortable with ambiguity. The role requires a self-starter who will enjoy being part of a dynamic team.

If selected for this position, you will be responsible for:

- Translating ideas and questions into hypothesis or experiments
- Gathering and mapping data which enables analysis
- Creating reports that track performance and enable interpretation of data
- Deriving meaningful insights from data that enable the team to understand the progress of specific initiatives and drive program improvement.
- Developing analytics that further our understanding of user segments and user needs.
- Assisting with the evaluation and implementation of data collection and storage systems

Qualifications

- Bachelor's degree or higher in Mathematics, Business Management, Economics, information or decision science, public policy or related fields.
- One-two years of data analyst experience, knowledge, or similar work experience preferred
- Experience with Geographic Information Systems (GIS), SQL, Tableau, Salesforce preferred
- Familiarity preparing and analyzing data using open source solutions (SQL, R, Python, etc) to produce descriptive and summary statistics for monitoring and reporting purposes. Some knowledge of predictive analytics preferred.
- Ability to use visualization tools (Excel, GIS, Tableau, R, etc) to present data in clear and impactful ways
- Must be willing/able to take on tasks with minimal supervision
- Excellent organizational skills and detail oriented
- Ability to collaborate with functionally diverse teams

CURTNER CENTER
750 Curtner Avenue
San Jose, CA 95125
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BING CENTER
1051 Bing Street
San Carlos, CA 94070
T 650-610-0800
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- Excellent communication skills. Demonstrated ability to communicate ideas clearly - orally and in writing.
- Eagerness to learn

Reports To:	Client Marketing Manager
Location:	750 Curtner Ave, San Jose, CA 95125
Hours:	Full-Time, Exempt. Regular schedule with occasional weekends and evenings.
Compensation:	Competitive salary commensurate with experience. Generous health benefits, Flexible Time Off (FTO) starting at 200 hours/year, ten paid holidays, and excellent retirement savings plan

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EOE

UNDER-REPRESENTED GROUPS ARE ENCOURAGED TO APPLY

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