



Food Connection Specialist **San Mateo County or Santa Clara County** *Bilingual* English/Spanish, English/Chinese, English/ Vietnamese, English/Tagalog, or English/Russian

About Second Harvest of Silicon Valley

Founded in 1974, Second Harvest of Silicon Valley is a trusted leader in ending local hunger and is one of the largest food banks in the nation. The organization distributes healthy groceries through a network of 310 partners at 1,000 sites in Santa Clara and San Mateo counties. Due to the prohibitively expensive cost of living in Silicon Valley, hunger is at an all-time high as more and more families are forced to sacrifice nutritious food for housing. Second Harvest is helping to keep people healthy by providing enough nutritious food for more than 58 million meals a year — half of which is fresh produce. Second Harvest also connects people to federal nutrition programs and other food resources, and advocates for anti-hunger policies on the local, state and national levels. To learn more about how Second Harvest is building a hunger-free community, visit shfb.org

About the Position

As a Food Connection Specialist, you will help end hunger in our communities by connecting neighbors in need to food resources throughout San Mateo and Santa Clara counties. The position conducts outreach activities, including public speaking, 1:1 outreach in high-traffic community settings (such as medical clinics, WIC offices, social service organizations, and food bank distributions), special event outreach, and materials distribution. The specialist conducts prescreening and application assistance at off-site locations and over the phone and is responsible for continually increasing knowledge about food program and CalFresh eligibility, policy and application requirements. The specialist also helps to train and support outreach volunteers.

This job might be for you if:

- You are bilingual in English/Spanish, English/Chinese, English/Vietnamese, English/Tagalog, or English/Russian.
- You would describe yourself as a “people person” who genuinely enjoys meeting and helping people from many diverse backgrounds.
- You thrive working out in the community in a variety of settings and with juggling a variety of types of work, from administrative reports to public speaking and 1:1 client assistance.
- You possess cultural humility, and are familiar with the issues and needs of economically disadvantaged individuals, as well as have experience serving them.
- You take initiative, are creative, work hard, and have a “can-do” attitude. You enjoy working collaboratively in a team setting as well as independently.
- You take pride in your integrity and excellent customer service.
- You have experience training, leading, supporting and motivating volunteers.
- You have an interest in serving and bettering the health and lives of community members.



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Reports To	Food Connection Senior Manager
Schedule	Full-time, Monday through Friday. Some weekends and evenings required.
Compensation & Benefits	Non-Exempt position. Competitive salary commensurate with experience. Generous benefits provided including medical, dental, vision and life insurance. Flexible Time Off (FTO) accrues at a rate of 80 hours/year. Ten paid holidays/year, and excellent retirement savings plan.
Location	San Carlos, CA or San Jose, CA. This position can be based at the Bing Center in San Carlos or Curtner Center in San Jose and will require off-site work throughout San Mateo County and/or Santa Clara County.

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